
Minutes of the Borough Council Zelienople, PA

7/8/2024

7:30 PM

Council-Regular

MasterID: 773

The July 8, 2024, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Mary Hess in the Council Chambers located at 111 W. New Castle St., Zelienople, PA 16063. This meeting was held in an in-person environment as well as remotely through WebEx technology to allow for offsite participation. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendants were Council Members Mary Hess, Andrew Mathew III, Doug Foyle, Spencer Mathew, Dan Fritch, Gregg Semel, and Mayor Thomas Oliverio. Steve Schoppe attended remotely. Junior Council Member Kyra Fazio was also present.

Assistant Borough Manager Cindy Edwards, Police Chief James Miller, Public Works Director Chad Garland, Borough Solicitor Bonnie Brimmeier, and Borough Engineer Tom Thompson were also in attendance.

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Sergeant Mikulan

VISITORS:

In Person: Daniel Karns, Carol Espy, and Jay Pascarella

Remote: Mike and Carol Sosak

Others were in attendance, but they did not identify themselves

PUBLIC COMMENT

Mayor Oliverio presented the Oath of Office to Police Lieutenant Kevin Mikulan

Carol Espy inquired about budget billing.

Dan Karns commented that the 4th of July parade was a success and thanked the police officers and park department.

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CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Semel, to approve:

- Minutes of June 24, 2024 Council Meeting
- Transfer of Funds, \$150,000.00 from the Electric Fund to the General Fund, if needed.

Motion carried 7-0.

OLD BUSINESS:

CONSIDER ADOPTION OF PROPOSED ORDINANCE 891-24 AN ORDINANCE ADOPTING RULES GOVERNING COGENERATION AND SMALL POWER PRODUCTION FACILITIES OPERATING IN THE BOROUGH

A motion was made by Mr. Mathew, seconded by Mr. Spencer Mathew, to adopt Proposed Ordinance 891-24, an ordinance adopting rules governing cogeneration and small power production facilities operating in the Borough.

Proposed Ordinance No. 891-24 was prepared by the legal counsel of Pennsylvania Municipal Electric Association (PMEA) to establish rules governing cogeneration and small power production facilities should any choose to operate in the Borough and to establish avoided cost rates per the Public Utility Regulatory Act of 1978. The ordinance provides that Council will set the avoided cost rates per resolution based on FERC standards.

Proposed Ordinance No. 891-24 was approved for advertising by Council on June 10, 2024, and has been properly advertised.

Motion carried 7-0.

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NEW BUSINESS:

BILLS TO BE PAID

A motion was made by Mr. Semel, seconded by Mr. Foyle, to accept the "bills to be paid report" for July 8, 2024 totaling \$561,577.44.

Motion carried 7-0.

CONSIDER PROPOSED RESOLUTION #523-24 REQUEST FOR THE SIGNAGE AT THE GATEWAY LOCATIONS OF RT. 288 & 588 AND RT. 19 SOUTH AT THE EXXON STATION

A motion was made by Mr. Semel, seconded by Mr. Spencer Mathew, to adopt Proposed Resolution #523-24 and permit Glade Run Lutheran Services to erect two (2) 4 ft. X 4 ft. signs from July 15, 2024 through August 12, 2024 to advertise their Non-Profit fund-raising Family Food Truck Festival on August 10, 2024. It was noted that the stand alone signs should not block the gateway signs.

A full and true copy of Resolution #523-24 can be found in the Resolution Book.


Assistant Borough Manager

Motion carried 7-0

CONSIDER APPROVAL OF THE LOT CONSOLIDATION PLAN FOR PROPERTIES LOCATED ON LOTS 127 & 128 OF EMERSON DRIVE

A motion was made by Mr. Mathew, seconded by Mr. Fritch, to approve Janet Fritzen's request for the consolidation of two parallel empty lots into one lot located on Emerson Drive, Tax Map ID# 550-S6-F127-0000 and 550-S6-F128-0000. The consolidation allows construction of a primary structure, as their future place of residence. The lots are in Zelienople's R-1, Single Family Residential Zone. This Plan has received the necessary review from the Butler County Planning Commission and Recommendation from Zelienople Borough Planning Commission.

Motion carried 7-0.

CONSIDERATION FOR ESTIMATE 2 TO THE CONSTRUCTION CONTRACT FOR THE STORMWATER IMPROVEMENTS PROJECT

A motion was made by Mr. Mathew, seconded by Mr. Foyle, to approve Brex Enterprises Estimate No. 2 in the amount of \$32,125.20 for the Stormwater Improvements Project.

The work has been completed. Reimbursement will be requested from the Butler County Infrastructure Program grant once paid by the Borough.

Motion carried 7-0.

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CONSIDER ADOPTION OF PROPOSED RESOLUTION #524-24 – MULTIMODAL TRANSPORTATION FUND PROGRAM GRANT

A motion was made by Mr. Semel, seconded by Mr. Spencer Mathew, to adopt Proposed Resolution #524-24, a resolution to designate officials authorized to execute all documents and agreements for a Multimodal Transportation Fund grant to perform the Alternatives Analysis and Preliminary Engineering of the Connector roadway from Route 68 to Route 19.

A full and true copy of Resolution #524-24 can be found in the Resolution Book.


Assistant Borough Manager

Motion carried 7-0.

AUTHORIZATION TO REPLACE TRAFFIC CONTROLLER AT W. NEW CASTLE STREET AT CLAY STREET

A motion was made by Mr. Foyle, seconded by Mr. Semel, to authorize the replacement of the traffic controller at W. New Castle Street and Clay Street in the amount of \$31,700.00. Payments of 50% upon acceptance of quote and final payment after installation.

An accident occurred on May 6, 2024, damaging the traffic light controller for the intersection of W. New Castle Street and Clay Street. Emergency repairs were made to have the traffic light function, however timing and pedestrian crossing activation was not able to be restored. Bruce and Merrilees have provided the cost to replace the controller for \$31,700.00. Insurance parties have been notified.

Motion carried: 7-0.

AUTHORIZATION TO CLEAR UTILITY RIGHT-OF-WAY OF VEGETATION CANOPY ABOVE VARIOUS WIRELINES

A motion was made by Mr. Spencer Mathew, seconded by Mr. Foyle, to authorize R&B Tree Service to clear the Utility Right-of-way and chip and haul away the overgrown vegetation above the wirelines at 18 locations in the amount of \$9,530.00.

Motion carried: 7-0.

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OTHER BUSINESS:

CONSIDER ADDING TO THE AGENDA THE CONSIDERATION TO SUPPORT AN URGENT REPAIR TO THE WATERLINE USED FOR THE EMERGENCY INTERCONNECT BETWEEN THE BOROUGH AND MARION TOWNSHIP

A motion was made by Mr. Mathew, seconded by Mr. Semel, to authorize adding to the agenda the consideration to support an urgent repair to the waterline used for the emergency interconnect between the Borough and Marion Township.

Motion carried: 7-0.

CONSIDER SUPPORTING AN URGENT REPAIR TO THE WATERLINE USED FOR THE EMERGENCY INTERCONNECT BETWEEN THE BOROUGH AND MARION TOWNSHIP

A motion was made by Mr. Mathew, seconded by Mr. Semel, to approve supporting an urgent repair project to the Marion Township interconnect waterline used for the emergency interconnect between the Borough and Marion Township at a cost not to exceed \$75,000.00.


Per our interconnect agreement, the repair costs would be split equally. The total cost estimates for this project are \$140,000.00. Funds for this project are available from the water fund.

Motion carried: 7-0.

Being no further business, President Hess closed the meeting at 8:07 PM.

ATTEST:


Cindy E. Edwards
Assistant Borough Manager


Mary E. Hess
Council President

Approved by me this 29th day of July 2024.


Thomas M. Oliverio
Mayor